



Request for selection of bidders for Agency for Supply of Solar-Powered AC Mini Grid Systems for community spaces in Meghalaya.

Issued by: North East Society For Agroecology Support (NESFAS), Shillong

SECTION-I TENDER INFORMATION

<u>S.No</u>	Event	Date/information
1	Date of release of the tender	May 07, 2026
2	Last date of submission of bids	May 22, 2026 (Before 5 PM IST)
3	Tender Document	The tender document can be downloaded from www.nesfas.in
4	Address for bid submission	North East Society For Agroecology Support (NESFAS), Kerrie Ville, Arbuthnott Road, Laitmukhrah, Shillong- 793003
5	Validity of bid	The tender shall be valid for at least 1 month from the date of the tender.
6	Contact details	Executive Director, NESFAS, Kerrie Ville, Arbuthnott Road, Laitumkhrah, Shillong- 793003 (behind Nazareth Hospital Doctor's headquarters) email: infonesfas@gmail.com Phone: : +919856800587 +918794673160

SECTION-II PREFACE AND INTENT

North East Society for Agroecology Support (NESFAS) is committed to preserving indigenous food traditions. However, limited access to reliable electricity continues to affect community safe spaces to run their business effectively.

Access to clean and decentralized renewable energy can transform these spaces into vibrant hubs for community engagement and economic activity. Addressing energy gaps will also contribute to reducing unemployment and migration by enabling local entrepreneurial opportunities for rural youth.

Objectives

The primary objective is to demonstrate energy sufficiency in community spaces like Mei-Ramew Cafés and Processing Unit. These cafés serve indigenous foods, promotes traditional culinary knowledge and creates dignified livelihood opportunities for women. These enterprises support local farmers and producers, and demonstrate a sustainable, Climate-friendly community enterprise. These community spaces have been set up in the following villages:

- **Mawstep, East Khasi Hills**
- **Mawpynthammai, East-khasi Hills**
- **Ladmawphlang, East Khasi Hills**
- **Laitsohpliah, East Khasi Hills**

SECTION-III

INSTRUCTIONS TO BIDDING AGENCIES

SUBMISSION PROCESS OF BID DOCUMENTS:

- A. Downloading & viewing of Tender Document:** Bidders can download and view the tender document from the website www.nesfas.in
- B. Submission of Bid Documents:** Submission of bids will be through online mode. The bidder has to send a hard copy of the bid, including letter of submission, bidder general details, technical and financial bid (as mentioned from Annexure 1 to 4) to reach NESFAS office not later than 15 days from the date of releasing the tender.

C. Agencies should upload Bid documents (scanned copies) as mentioned below.

- 1) **Letter for Submission of Bid** must be submitted on Company's letterhead duly signed and stamped as per format of **Annexure-I**. This is a mandatory document for submission.
- 2) **Bidder's General Details** must be submitted on Company's letterhead, duly signed and stamped as per the format of **Annexure-II**.
- 3) **Technical Bid** must be submitted **through online** mode as per the format of **Annexure-III** by specifying Make, Model and specifications of all bills of items that will be used in the project.
- 4) **Financial Bid** must be submitted through offline mode, as per the format of **Annexure-IV**.
- 5) **A complete set of this tender document** duly signed and stamped on each page, must be submitted to NESFAS.

Note: All the documents which are to be submitted in **original** shall be kept in an envelope (SEALED) with the subject mentioning "Bid Documents for Supply of Solar-powered AC mini-grid system for **Community spaces in Meghalaya**" on the top of the envelope and addressed to:

Executive Director, NESFAS, Kerrie Ville,
Arbuthnott Road, Laitumkhras, Shillong-
793003

**SECTION-IV
ELIGIBILITY CRITERIA**

Bidders must meet the eligibility criteria independently. Bidder will be declared as a technically qualified Bidder based on meeting the eligibility criteria in the Bid.

S. No.	Minimum Qualification Criteria	Documents Required
1	<p>Bidders should be a company incorporated under the Companies Act, 1956 or 2013 including any amendment thereto.</p> <p>In case, the bidder is a Consortium/ Joint Venture Firm of two companies, both members of the Consortium/JV should be registered individually in India under the Companies Act, 1956 or 2013 including any amendment thereto.</p> <p>Note: Please mention in case of a Proprietorship.</p>	<p>Certificate of Incorporation issued under Indian Companies Act 1956 or 2013 from Registrar of Companies to be submitted.</p> <p>In addition to the above, a copy of the PAN and applicable VAT/ Service Tax Certificate should also be submitted.</p>
Financial Eligibility Criteria		
2	<p>Bidder's average annual turnover for the last three financial years (FY 2022-2023, 2023-2024, 2024-2025) should be at least 10 Lacs.</p>	<p>The audited balance sheet of the last three (FY 2022-2023, 2023-2024, 2024-2025) submitted along with a CA certificate.</p>
Technical Eligibility Criteria		
3	<p>Bidder should have successfully supplied major components of SPV System (SPV Module/ Inverter/ Battery) in the last 3 financial years of value as below: For Single Bidder: Single Work Order of Rs 10 Lacs</p>	<p>The bidder should submit a copy of the Work order along with any other document from the list below:</p> <ol style="list-style-type: none"> 1. Proof of receipt of complete payment towards work order. 2. Proof of release of performance bank guarantee against the aid work order. 3. Work completion certificate from the client.

SECTION-V

DETAILED SCOPE OF WORK & CONDITIONS OF CONTRACT

The bidder should provide:

- Design, supply, installation and commissioning of the complete Solar PV system
- Supply of solar panels, Inverters Lithium battery, mounting structure, cables, protection devices, earthing and accessories.
- Connection to Community space/Mei Ramew cafe's designated lighting, charging, and mixer point circuits.
- User handover with Operation manual and as-built documentation

System Components should include:

Component	Specification
Solar panels	(1.8 kW) - 4*450 W panels or 3*540 W panels (Non-DCR)
Hybrid/Pure Sine Wave Inverter	2 kW, pure sine wave hybrid type
Lithium-Ion battery	24V Lithium-Ion battery- 2.5 kWh
Mounting structure	pole-based or rooftop mounting with tilt suited as per the site
Protection and cabling	Wiring & cabling (ISI standards), LED lighting, sockets, and accessories.

Suggested Electrical layout

Circuit 1	Lighting
Circuit 1	Mobile Charging Points
Circuit 1	Mixer/Grinder point on a separate protection socket
Protection	DC Isolator, AC MCB, surge protection, Earthing and battery fuse.

Terms and Conditions:

1. O&M Manual Requirements:

Manual must include:

- System overview
- Component details
- Maintenance guidelines
- Troubleshooting steps
- Contact details

2. Responsibilities of the bidder

- Bidder must quote for complete turnkey supply and installation
- All equipment should be new, branded, and covered by manufacturer warranty
- Bidder must submit technical data sheets and make/model details for all major components
- The system must be guaranteed to meet the stated load requirements
- Any mismatch between the proposed equipment and actual site needs should be corrected by the bidder at no extra cost during commissioning
- The bidder should provide service in Meghalaya alongside availability of spare parts
- The bidder should provide essential training to community members for smooth operation of the installed system.
- 5-year comprehensive warranty and warranty coverage for panel performance, inverter and battery.
- All permits to be arranged by bidder and shall take responsibility for transport, unloading, and installation

SECTION-VI

COMMERCIAL TERMS, CONDITIONS & OTHER PROVISIONS

1. PRICE:

- 1.1 Price should be quoted as per format of Annexure-IV which must be inclusive of all costs involved in the project i.e. complete design, engineering, manufacture, testing, supply including transportation up to Central Locations, insurance, unloading, warranty and comprehensive Guarantee of the system including spares for 5 years after commissioning or 5 years 6 months after the date of receipt of material at Store, whichever is earlier including all taxes and duties of Central & State Governments, insurance etc.
- 1.2 All taxes as per Income Tax & Service Tax rules of the Government of India and Government of Meghalaya will be payable by the Bidder.
- 1.3 TDS /WCT/Labour Cess will be deducted from the payment of the Bidder as per the prevalent laws and rules of the Government of India and the Government of Meghalaya as the case may be.
- 1.4 Price quoted by the bidder shall remain firm & fixed and shall be binding on the Successful Bidder till completion of Comprehensive Maintenance period irrespective of the actual cost of execution of the project. No escalation will be granted for any reason whatsoever. The bidder shall not be entitled to claim any additional charges, even though it may be necessary to extend the completion period for any reasons whatsoever.
- 1.5 The offer must be kept valid for a period of 30 days from the last date of bid submission. No escalation clause would be accepted. The validity can be further extended with mutual consent.
- 1.6 Bids with non-conformity to the above will be considered as non-responsive.

2. **DELIVERY:** The materials must be delivered timely to the designated Store Location in Meghalaya to complete the work within the sanctioned period.
3. **PERMIT:** The Bidder will arrange for all necessary Permits to supply material as per Tender specified locations.
4. **QUANTITY:** The quantity mentioned in the tender might either increase or decrease according to the requirement.
5. **TAX EXEMPTIONS:** Bidder shall claim any kind of tax exemption on its own. NESFAS shall not be responsible or associated with any tax exemption formalities or applications.
6. **FORCE MAJEURE:** Force majeure shall mean any cause, existing or future, which is beyond the reasonable control of Bidder or NESFAS including, but not limited to, acts of God, storm, fire, floods, explosion, epidemics, quarantine, earthquake, strike, riot, lockout, embargo, interference by civil or military authorities, acts, regulations or orders of any governmental authority in their sovereign capacity, acts of war (declared or undeclared) including any acts of terrorism, and all other such acts of similar or analogous nature (where all such acts to be collectively referred to as "Force Majeure"). NESFAS and Bidder shall not be liable for the failure to perform any obligation in terms of this Proposal
7. **Process of Selection:**
 - 7.1 NESFAS Procurement Committee will examine the proposals and will select the most suitable Firm at the best competitive price.
 - 7.2 The shortlisted firm will have to make a presentation as per the specification stated above
 - 7.3 Selected firm will be communicated and an Agreement will be signed between the two parties so as to be able to take the project forward.

Work Schedule with payment terms:

Milestone	Details	%
Advance	Upon acceptance	10%
Material Supply	Delivery & acceptance	50%
Installation	Commissioning completed	40%

SECTION-VII

GENERAL CONDITIONS OF BID

1. Each bidder should submit **the ONLY SINGLE** bid.
2. The bidder shall ensure that deputed personnel are trained and experienced for jobs as defined in the scope of work for ensuring the high quality and correctness of jobs and to be carried out in a highly professional, safe, and sound managerial manner.
3. NESFAS reserves the right to accept any or reject all proposals, without incurring any liability to the affected respondents or any obligation to inform the affected respondents on the grounds for NESFAS'S actions prior to contract award
4. NESFAS reserves the right to negotiate - with respondents invited to negotiate- the proposed technical approach and methodology and the proposed price based on the respondents proposal.
5. NESFAS reserves the right to amend the TOR at any time
6. NESFAS reserves the right to waive off any shortfalls; accept the whole, accept part of or reject any or all responses to this tender.
7. NESFAS reserves the right to cancel the bids at any stage and call for fresh tender.
8. NESFAS reserves the right to modify, expand, restrict, scrap, re-float the tender without assigning any reason for the same.
9. The responder shall bear all costs associated with the preparation and submission of its Bid and NESFAS will in no case be responsible for these costs, regardless of the conduct or the outcome of the tender process.
10. NESFAS reserves the right to withdraw, terminate the contract & get it completed at the risk & cost of the agency if the performance of the agency is unsatisfactory, to whom work has been awarded.
11. In case of the supply of any defective material or substandard material, the materials will be rejected & it will be the responsibility of the vendor for taking back & replacing the rejected materials at their own cost.
12. The supplied materials should be strict as per specifications mentioned in this tender, otherwise, the material would be liable for rejection.
13. No price escalation is applicable on account of any statutory payments increase or fresh imposition of customs duty, excise duty, sales tax or duty leviable in respect of the major components in the said acceptance of the tender.
14. Bidder's quoted rates should be firm and fixed. No price variation and escalation will be allowed.
15. Bids must be submitted in the English language only.
16. Incomplete, telegraphic or conditional tenders are not accepted.
17. Canvassing in any manner is strictly prohibited.

Annexure-I

Letter of Submission

Subject- Engagement of service

Dear Sir/Madam,

We wish to submit bid against _____

_____ dated: _____ for "**Supply of** _____
Supply of Solar-Powered AC Mini Grid Systems for community spaces in
Meghalaya."

_____ as per the requirements of NESFAS.

Further, I hereby certify that:

1. I have read the provisions of all clauses and confirm that notwithstanding anything stated elsewhere to the contrary, the stipulation of all clauses of Bid is acceptable to me and I have not taken any deviation from any clause.
2. I further confirm that any deviation to any clause of Tender found anywhere in my Bid shall stand unconditionally withdrawn, without any cost implication whatsoever to the NESFAS.
3. Our bid shall remain valid for a period of _____ days from the last date of bid submission.

Date:
Place:

Signature:
Full Name:

Designation:
Address:

Note: In absence of the above declaration/certification, the Bid is liable to be rejected and shall not be taken into account for evaluation.

BIDDER'S GENERAL DETAILS

(To be submitted on Company's letterhead duly signed)

Tender No: _____

Dated _____

**“Supply of _____ Supply of Solar-Powered AC Mini Grid Systems for
community spaces in, Meghalaya.”**

GENERAL DETAILS

1. Name of Company: _____
2. Year of Incorporation: _____
3. Name of Authorized Person: _____
4. Regd. Address:
 - a) Address of Office: _____

 - b) Contact Person's
 - i. Name & Designation: _____
 - ii. Address: _____

 - iii. Tel. No. (Landline & Mobile): _____
 - iv. Email ID: _____
5. Type of Firm (Please tick): Private Ltd./Proprietorship/ Public Ltd./ LLP/ Joint Venture Company
6. Permanent Account Number:
7. Service Tax Reg. Certificate No.: _____
8. EMD Details: Rs. _____
DD/BG No. _____

Name & Address of Bank: _____

Signature.....
... Full
Name.....
Designation.....
....
Address.....
.....

No: _____

Dated _____

**“Supply of _____ of Supply of Solar-Powered AC Mini Grid Systems for
community spaces in Meghalaya”**

We confirm the following are technical specification of Items that will be supplied for the said work:

(AUTHORIZED
SIGNATORY) NAME:
SEAL:

Annexure-IV

FINANCIAL BID

(To be submitted through Offline mode)

<i>Sl no</i>	<i>Particulars</i>	<i>Units</i>	<i>Amount</i>
<i>Total</i>			